



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, December 10, 2014**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (14-5694)

**Attachments:** [AUDIO](#)

Present: Vice Chairperson Frank S. Bacio, Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D. and Commissioner Donald S. Andrews

Excused: Chairperson Eleanor R. Montañó, Commissioner Anne S. Hill and Commissioner Susan Burton

Staff present: Bolaji Famuyiwa and Roy Sinclair. (14-5693)

Call to Order. (14-5599)

**Vice Chairperson Bacio called the meeting to order at 10:00 a.m.**

**Vice Chairperson Bacio led in the Pledge of Allegiance, followed by a moment of silence.**

**I. ADMINISTRATIVE MATTER**

1. Approval of the December 3, 2014 Minutes. (14-5600)

**On motion of Commissioner Donald S. Andrews, seconded by Commissioner Barbara Bigby, unanimously carried, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

2. Chairperson's Report on various items for December 10, 2014. (14-5601)

**Vice Chairperson Bacio shared the following Los Angeles Times article with the Commission:**

**Sheriff's Department to get Civilian Oversight Panel - (December 10, 2014)**

**Attachments:**    [SUPPORTING DOCUMENT](#)

3. Treasurer's Report for December 10, 2014. (14-5602)

**Vice Chairperson Bacio reported that the bank statement balance of the Commission's Charitable Fund remains at \$416.15.**

4. Staff Report on Correspondence Received, and Department Representative Reports for December 10, 2014. (14-5603)

**Staff distributed the Sybil Brand Commission for Institutional Inspections Facilities Inspection (FIST) Scheduling Tool report for November 2014. During a brief discussion and review of the FIST report it was determined that the following Probation Department Camps were closed:**

- **Camps Holton, Kilpatrick, Resnick, Routh and Scobee.**

**Staff will update the FIST report to reflect the changes and provide copies to the Commission at the December 17, 2014 Business meeting.**

**Staff also reported that the Commission for Women's "Women of the Year Awards and Scholarship Luncheon" will be held March 9, 2015 and December 19, 2014 is the deadline to submit nomination applications for nominees to be considered.**

5. Review of Group Home Compliance Monitoring Audit Reports presented on December 10, 2014. (14-5604)

**There was no report presented.**

**6. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from December 4, 2014 to December 9, 2014. (14-5605)**

**During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:**

**Vice Chairperson Bacio visited:**

- **Edelman's Childrens Court (Centre Plaza Drive, Monterey Park, CA), on December 9, 2014.**
- **Heritage Group Homes #5 (Baseline Road, La Verne, CA), on December 4, 2014.**

**Commissioner Andrews visited:**

- **South Bay Bright future Youth center (S. Mesa Street, San Pedro, CA), on December 9, 2014 and noted that the psychotropic medication need to be stored in a double latched cabinet.**
- **Children's Homes of Southern California "Baird Group Home" (Baird Avenue, Reseda, CA), on December 8, 2014.**

**Commissioner Bigby visited:**

- **Careprovider Org Foundation "Careprovider Children and Family Service 1" (North Kidder Avenue, Covina, CA), on December 9, 2014 and noted the following:**
  - **Bathroom #3 shower door and base needs to be replaced. The tile outside the shower needs repairing and the vanity and shelves need to be painted.**
- **Chatsworth Courthouse (Penifield Avenue, Chatsworth, CA), on December 5, 2014.**

**Commissioner Grills visited:**

- **Community Sports and Arts Foundation (Crenshaw Boulevard, Los Angeles, CA), on December 9, 2014 and noted that the Commission should request that the Los Angeles County Probation Department provide technical assistance to the service care providers.**

### **III. DISCUSSION**

7. Discussion and approval of the Sybil Brand Commission's goals and objectives for 2015. (14-5609)

**This item was continued to the December 17, 2014 meeting without discussion.**

### **IV. MISCELLANEOUS**

#### **Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (14-5606)

**There were no matters presented for a future agenda.**

#### **Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (14-5607)

**There were no members of the public present to address the Commission.**

#### **Adjournment**

10. Adjournment for the meeting of December 10, 2014. (14-5608)

**There being no further business, Vice Chairperson Bacio adjourned the meeting of December 10, 2014 at 11:16 a.m.**